The Second Baptist Timothy Fund is to provide educational assistance to those who have accepted the call of God to the ministry. Below are the general requirements and how to apply.

1. To be eligible for a scholarship, the person requesting it must have accepted the call from God to the ministry. This could include the call to be a pastor, missionary, youth minister, music minister, evangelist or other called ministry. If the person is a member of Second Baptist, they must demonstrate this call to the satisfaction of the scholarship committee.

2. Any person requesting a scholarship must submit a written request that is to include the following:
   > An essay that should include: A testimony of their salvation and call to the ministry.
   > A description of their church involvement (how often you attend, when and how you have served, mission trips, camps, etc.) Why you need the scholarship assistance.
   > Three written letters of reference / recommendation. This should include one from their pastor.
   > If the request is from a current pastor, at least one recommendation must come from the leadership of the church where he serves or the associational missionary.
   > Inform the committee of where they will be attending school.
   > Contact information (name, address, phone(s), home church, e-mail address).

3. An individual may only receive assistance once a year, but may apply for either the fall or spring semester. The deadline for the Fall semester is JUNE 30. The deadline for the Spring semester is OCTOBER 31.

4. Any person requesting a scholarship must be a member in good standing of a Southern Baptist church in the Clear Creek Baptist Association. Members of Second Baptist Church will be given priority over members of other churches. The exception to this membership rule will be for continued assistance for someone who transfers their membership to a church they are attending while in college or seminary.

5. The scholarship is only to be used to study toward a ministry related degree, such as theology, Christian education, church music, etc. There can be as much as two years of this education received in a secular school as long as it applies toward a ministry related degree and the student continues to exercise their call to the satisfaction of the scholarship committee.

   Any seminary or Bible college that the scholarship will be used for must be in good standing with the Southern Baptist Convention or be approved by the scholarship committee and the pastor.

6. Scholarships may be renewed provided recipients request continued support each year, as well as, maintain at least a C (2.0 on a 4.0 scale) average. It is the responsibility of the recipient to provide a copy of semester grades with the renewal request. Renewal will also be based on scholarship money being available and the continued faithful service of the individual in a local church.

   The renewal request can be a simple letter such as, “Thank You for helping me with a Second Baptist Timothy Fund Scholarship during the Fall 2007 semester. I am requesting to be considered for additional help during the Fall 2008 semester.”

   The committee will attempt to continue helping recipients, but renewal is not automatic and should not be assumed.

7. The scholarship is to be used only for tuition, books, and room and board on campus. When possible and practical, the scholarship check will be made directly to the institution in the name of the recipient. Since this scholarship is provided through Second Baptist, some institutions will match it. It is the responsibility of the student to inquire about any available matching funds.