Five Tips to Succeed as an Online Student:

- Confirm technical requirements.
  - Make sure you have the right devices, software or programs (Adobe, PowerPoint) to be successful in the course. Contact campus technology at 502-897-4006 for questions and help.

- Connect with academic advisors.
  - If questions arise during the semester, don’t hesitate to email one of our academic advisors. You can also schedule an in-office or telephone appointment at academicadvising@sbts.edu

- Create a schedule.
  - Your online course should be treated like a residential course as you should have specific times and days that you log on.

- Stay organized.
  - Make sure you know due dates, discussion boards, reading requirements and when lectures occur.

- Use your time efficiently.
  - Set aside specific hours each week for school work.
  - Take regular study breaks.
  - Figure out a schedule for family time.
  - Turn off any electronic devices that could be a distraction.