

The Southern Baptist Theological Seminary

Position Description

Position Title: PCC Evening Grill Cook

Department: Pioneer College Caterers

Position Code: I0549

Date Prepared: 1/4/17

Pay Rate: \$9.93/hr

FLSA Status: Exempt Non-Exempt

Full Time: Yes No

JOB SUMMARY:

The Grill Cook has the responsibility of running the grill. Responsibilities include everything from making hamburgers and specials for guests to cleaning the grill at the end of the night.

ESSENTIAL JOB FUNCTIONS:

The employee in this position will have the following essential job functions:

- Excellent communication skills
- Manage supplies and ensure orderly work areas
- Attend to customer needs during meal times
- Greet guests upon arrival
- Display great customer service skills
- Professional appearance required
- Able to bend, kneel, squat, and lift heavy objects as needed (up to 50 pounds)
- Mandatory five-day work week, 9:30 am-3:00 pm

Performs other duties as may be assigned by supervisor.

EDUCATION:

The person in this position should have a minimum of a high school diploma.

EXPERIENCE:

Experience is not needed for this position but some food handling experience is preferred. On the job training will be provided.

SUPERVISION:

The person in this position will supervise additional grill cook.

The person in this position will report to the Chef.

WORK ENVIRONMENT:

The person in this position will work in a fast-paced, family atmosphere and guest integrative environment.

EQUIPMENT:

The person in this position will use the following equipment: knives, food processor, oven, deep fryer, steamer, and flat top grill.