RESIDENCE HALL CHECKLIST

Your room will have:
- Twin Bed (Bunkable beds in multiple occupancy rooms)
- Desk and chair for each resident
- Chest of drawers for each resident
- Closet with shelf & clothes rod or wardrobe

Your hall will have:
- Restroom facilities
- Lounge
- Laundry facilities

You will need:
- Sheets (Regular Length Twin)
- Blankets
- Pillow
- Towels
- Laundry Detergent (Washers and dryers are available in each building, free of charge.)
- Ethernet cable (WiFi not provided in residence hall rooms. Can be purchased on campus)

You may bring:
- Dorm Refrigerator (no larger than 5.2 cubic feet)
- Small Microwave (no larger than 2.1 cubic feet)
- Small Coffee Maker
- Small Radio or Stereo System
- Small Electric Keyboard
- Guitar
- Television, VCR, and DVD Player
- Telephone ($25 charge to activate line)
- Answering Machine
- Alarm Clock
- Small Window Air Conditioner (Sampey Hall only)

You may not bring:
- Bird Feeders
- Candles or Incense
- Crock Pots
- Grills
- Halogen Lamps
- Hot Plates
- Pets (Fish in aquariums not exceeding 10 gallons are permitted.)
- Rice Cookers
- Satellite Dishes
- Toasters
- Toaster Ovens

UNIT MAINTENANCE CHARGE LIST

This list provides costs for many of the common additional maintenance requirements found when residents vacate their apartments or residence halls. This is not an exhaustive list and charges for additional maintenance items not listed here still apply.

Residents are not charged for maintenance resulting from the normal ‘wear and tear’ of life. However, residents are expected, per their housing contract, to return their unit clean and in good condition.

Charges will be deducted from the Housing deposit until it is exhausted and then additional charges will be applied to the resident’s account.

- Nail Holes $5 per (more than 10 for apartments and more than 5 for residence hall rooms)
- Internet Faceplate $5.00
- Floor replacement $100.00 minimum
- Repaint dark room $165 minimum
- Repaint light room $105 minimum
- Repaint cabinets $85 minimum

The Following Are $25 + Replacement Cost:
- Screen replacement
- Remove window coverings
- Replace blinds
- Replace lights
- Replace standard features (light switch plates, shower heads, drawer handles, Internet box, etc.)

Other repairs are charged by the hour of labor plus any materials, parts required, including removing shelves, removing contact paper, removing wallpaper, removing personal belongings.

UNIT MAINTENANCE CHARGE LIST

BIKES
All bikes are to be registered and parked in a bike rack. Bike storage areas are provided around campus. Unregistered or improperly stored bikes will be removed without notice.

BLINDS
Blinds may not be removed and all windows must appear white from the exterior. Window coverings may be installed on the inside, must be removed completely when the unit is vacated, and are subject to the damage policy.

PLUMBING
Nothing should be flushed down the toilets except toilet paper. Please be careful not to dispose of paper products or other items by flushing them down the toilet. Also, nothing except water is to be washed down the sink drains.

QUIET HOURS
Quiet hours are from 10:00 p.m. to 7:00 a.m. Sunday to Thursday and 2:00 a.m. to 7:00 a.m. on Friday and Saturday.

RENTERS INSURANCE
All students are strongly encouraged to purchase renter’s insurance, as the seminary is not responsible for the loss or damage of personal items.

STORAGE
Students living in residence halls may use the attic space of Mullins, Whitsitt, or Williams Halls for storage of personal items at their own risk. Items must be in closed containers or wrapped in plastic and clearly labeled per instructions posted at each attic door. Attic storage is restricted to residents of residence halls.

VISITORS
All residents are required to register visitors for purposes of safety and security using a Visitor Information Form available online. Unregistered visitors may have their cars ticketed or towed and/or may be asked to leave campus.