Procedure for Requesting SWI Childcare

We will accept childcare requests for Term I and/or Term II in the form of an e-mail to the child care director, Andy Huber at ahuber@smts.edu beginning August 1, 2012. (Be sure to include two h’s in that email address.) Please do not submit requests prior to August 1 as these will not be honored.

We again encourage dads to stay home with the children if at all possible. We have a limited number of spaces available in each age group. We will do our best to accommodate everyone until all the spaces are filled. We will fill requests based on the order in which they are received after August 1. You will receive an e-mail confirmation once your request has been processed.

*Please note that we have offered child care for $1 per child per week since 1997. The seminary will continue to subsidize what costs about 5 times that amount but starting in the fall of 2012, we will have to charge $2 per child per week. We hope you realize that this is still an amazing price for 2 hours of care. Please be sure to pay the child care staff each week and not SWI.*

Please include the following information in your email request:

- Names of children
- Birthdates of children
- Ages of your children as of August 1
- Any known allergies
- Is your request for Term I only or Term II only or both terms?
- Are you requesting child care for the Weds AM class, or Thurs PM or both?
- Are you requesting STANDING child care reservations (care expected weekly unless you cancel by Monday) or OCCASIONAL child care reservations (care by request only)?
- Is your husband working or attending class during the time of SWI?
- Which SWI classes are you taking in Term I and II?
- Mother’s name
- Mother’s preferred phone number and e-mail address
- Were your children enrolled in SWI child care last year?