

Drop/Withdrawal Policies

Academic Records, SBTS

Semester Policy for Refunds

- 100% Drops/withdrawals before online registration closes.
- 50% Drops/withdrawals after online registration closes until Friday of week three
- 0% Drops/withdrawals beginning Monday of week four

J-Term Policy for Refunds

- 100% Drops/withdrawals before the close of registration
- 50% Drop/withdrawals after the close of registration and prior to the third class
- 0% Drops/Withdrawals after the third day

Policy for Five Week Courses

- 100% Drop/withdrawals before the first class begins
- 50% Drops/withdrawals after the first weekend and prior to the second weekend
- 0% Drop/withdrawals after second week of class

Policy for Six week Courses

- 100% Drops/withdrawals before the close of online registration
- 50% Drops/withdrawals during the first week, after the close of registration
- 0% Drops/withdrawals after the first week of class

Grades for Drops/Withdrawals after the close of Online Registration

Drops/withdrawals receive a grade of WP or WF (withdrew passing/failing) designated by the professor, during the semester before the last business day of October or March, or prior to the midpoint during a term. An automatic F is designated for drops/withdrawals after the last business day of October or March.

Effective May 2005