BOYCE COLLEGE
Southern Baptist Theological Seminary
Academic Records
2825 Lexington RD., Louisville, KY 40280
502-897-4209, 1-800-626-5525
transfercredit@sbts.edu

TRANSCRIPT EVALUATION FORM

Name_____ Date_____

Social Security #_____ Degree Program/Track _____

Address_____

Phone Number _____ E-Mail Address_____

If current student, list anticipated graduation date_____

If not current student, have you applied for admission? _____Yes _____No

Name of School(s) from which you wish to transfer credits:

_____

_____

_____

PLEASE REFER TO THE CURRENT CATALOG REGARDING ACCREDITATION REQUIREMENTS PRIOR TO SUBMITTING THIS FORM.

In order for us to correctly evaluate your transcript(s) for transfer credit, please submit the items listed below with this completed form. Your request cannot be processed until all of the following has been provided.

1. Prospective students: $50.00 (non-refundable) transcript evaluation fee. (This will be credited to student account once student has matriculated.)
2. Official transcript(s) of course work to be evaluated.
3. Copies of catalog course descriptions for the courses to be evaluated.
4. Copies of actual course syllabi for all biblical language course(s) to be evaluated, and for other courses as requested.

Please note:
Prior approval must be obtained from your school dean in order to transfer any course work during the last 18 hours for students in the AA program and the last 24 hours for BA/BS students.

Transfer credits will not be officially added to your academic record until you have completed one full semester/term and have received grades.

I have read the above and the policies stated in the current catalog, and understand the requirements necessary to receive and evaluation of coursework, and hereby authorize information regarding this to be sent to me.

Signature: _____