



SBTS MAY 2012 GRADUATION EVENTS & INFORMATION

Please check your SBTS email account for future graduation information.

- Feb. 15** **GRADUATION APPLICATION**– **February 15** is the deadline for submitting the graduation application. Failure to submit the application by the deadline may result in the delay of your graduation until the following semester. The graduation application is located in the “My Ecampus” section of the Ecampus website and is to be completed and submitted *online*.
- MINISTRY RESOURCES OFFICE**- The Ministry Resources Office welcomes you to list your resume for churches seeking ministers. Visit the Church Resources link on the SBTS website for more information. Call (502)897-4680 or email ministryresources@sbts.edu with questions.
- Feb. 23-24** **GRADUATION ANNOUNCEMENTS** –Herff Jones will be on campus **February 23-24** from 9:00 a.m. until 3:00 p.m. outside 5th and Broadway. You may order personalized announcements and class rings at this time. More information can be found at <https://collegegrad.herffjones.com/>.
- March 2** **ACADEMIC APPAREL** – Rental apparel will be ordered based upon the information you submit on your graduation application. For capsize measurements and information on purchasing your graduation apparel, please contact LifeWay Campus Bookstore, (502)897-4506. If you would like to purchase apparel, you must do so by **March 2**. Apparel will be available for pick-up the week of graduation.
- March 15** **ACADEMIC STATUS** – Graduation audits are automatically conducted by the Academic Records Office. If you are eligible for graduation, you should have already received notice of your graduation audit through your student e-mail. If you have any questions, please contact academicstanding@sbts.edu as soon as possible.
- All outstanding academic issues, excluding those of the current semester but including the completion of all approved transfer of credit, must be resolved by the mid-point of the semester, **March 15**, or your May graduation may be in jeopardy.
- April 15** **GRADUATION FEE** – A graduation fee of \$200 will be charged to your student account in March, and payment is due by **April 15** to avoid late charges. You will NOT be able to view the graduation fee on Ecampus, but it still must be paid by **April 15**. Additionally, all accounts (short-term loans, library fines, copy charges, library books, etc.) must be paid prior to graduation rehearsal.
- April 22** **GRADUATE INFORMATION FORM** – This online form, different from the graduation application, must be completed by **April 22**. A link to this form will be emailed to your SBTS email account in March.
- May 4** **RSVP FOR RECEPTION** - Each semester, the President honors graduates and their families with a reception held after the graduation rehearsal. You will be mailed an invitation in the month of April and must RSVP to the Office of Enrollment Management by **May 4**.

May 14 **ACADEMIC APPAREL PICKUP**- Academic Apparel will be available for pick-up in the LifeWay bookstore during store hours beginning **May 14**. Please pick up your apparel as soon as possible to allow enough time to try on your cap and gown. **Students must return apparel immediately following graduation to the campus bookstore.**

Please wear the following under your gown for graduation:

- Men- dark slacks, button down shirt, and dress shoes
- Women- skirt or dress and dress shoes (no heels)

May 17 **GRADUATION REHEARSAL** – Graduation rehearsal will be held **Thursday, May 17, at 12:15 p.m.** Students should meet in the **Sesquicentennial Pavilion** in order to check in and receive your line-up number. Rehearsal should last about an hour and a half, and will conclude in Alumni Chapel. **Attendance is required.** Students with conflicts should contact Erin Joiner at ejoiner@sbts.edu or 502-897-4205. Doctoral students, please bring your hoods to rehearsal. Recommended dress is coat and tie for men and Sunday dress for women.

SPOUSE APPRECIATION CERTIFICATES- Students who have requested spouse certificates on the graduate information form will receive the certificates at graduation rehearsal.

PRESIDENT'S RECEPTION- The President's Reception is held after graduation rehearsal. Dr. and Mrs. Mohler will host the reception at their home for graduates and their families from 2:30 p.m. until 4:00 p.m. Desserts and refreshments will be served. Recommended dress is coat and tie for men and Sunday dress for women. Shuttle service will be provided from the Sesquicentennial Pavilion to the President's home.

COMPOSITE PHOTOS- Graduates will have the opportunity to have their photo made for the May 2012 graduation composite from 2:30 p.m. until 4:00 p.m. (during the President's Reception) in the theatre of the Sesquicentennial Pavilion. Each graduate who has their photo made will receive a complimentary copy of the composite in the mail in the weeks following graduation. Graduates who wish to have their photo made should dress accordingly; men should wear a suit and tie and women should wear Sunday dress.

May 18 **COMMENCEMENT** – Seminary graduation is scheduled for **10:00 a.m. on Friday, May 18 on the Seminary Lawn.** (Should inclement weather force graduation to be moved indoors, commencement will be held in Alumni Chapel. Graduates will receive rain passes for guests during graduation rehearsal.) Disability seating is available; please contact Audrey Fox (graduation@sbts.edu) to make a reservation. Commencement generally concludes between 12:00p.m. and 12:30p.m. Guests and family unable to attend may view graduation live on the Faith Channel (channel 19 on local cable) or streamed live on the SBTS website.