

## RESIDENCE HALL CHECKLIST

### Your room will have:

Twin Bed (Bunkable beds in multiple occupancy rooms)  
Desk and chair for each resident  
Chest of drawers for each resident  
Closet with shelf & clothes rod or wardrobe

### Your hall will have:

Restroom facilities  
Lounge  
Laundry facilities

### You will need:

Sheets (Regular Length Twin)  
Blankets  
Pillow  
Towels  
Laundry Detergent (Washers and dryers are available in each building, free of charge.)  
Ethernet cable (WiFi not provided in residence hall rooms. Can be purchased on campus)

### You may bring:

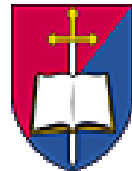
Dorm Refrigerator (no larger than 5.2 cubic feet)  
Small Microwave (no larger than 2.1 cubic feet)  
Small Coffee Maker  
Small Radio or Stereo System  
Small Electric Keyboard  
Guitar  
Television, VCR, and DVD Player  
Telephone (\$25 charge to activate line)  
Answering Machine  
Alarm Clock  
Small Window Air Conditioner (Sampey Hall only)

### You may not bring:

Bird Feeders  
Candles or Incense  
Crock Pots  
Grills  
Halogen Lamps  
Hot Plates  
Pets (Fish in aquariums not exceeding 10 gallons are permitted.)  
Rice Cookers  
Satellite Dishes  
Toasters  
Toaster Ovens



The Southern Baptist  
Theological Seminary



Boyce College

## UNIT MAINTENANCE CHARGE LIST

This list provides costs for many of the common additional maintenance requirements found when residents vacate their apartments or residence halls. This is **not** an exhaustive list and charges for additional maintenance items not listed here still apply.

Residents are not charged for maintenance resulting from the normal 'wear and tear' of life. However, residents are expected, per their housing contract, to return their unit **clean** and in good condition.

Charges will be deducted from the Housing deposit until it is exhausted and then additional charges will be applied to the resident's account.

**Nail Holes** \$5 per (more than 10 for apartments and more than 5 for residence hall rooms)

**Internet Faceplate** \$5.00

**Floor replacement** \$100.00 minimum

**Repaint dark room** \$165 minimum

**Repaint light room** \$105 minimum

**Repaint cabinets** \$85 minimum

### The Following Are \$25 + Replacement Cost:

- **Screen replacement**
- **Remove window coverings**
- **Replace blinds**
- **Replace lights**
- **Replace standard features** (light switch plates, shower heads, drawer handles, Internet box, etc.)

Other repairs are charged by the hour of labor plus any materials, parts required, including removing shelves, removing contact paper, removing wallpaper, removing personal belongings.

## A FEW REMINDERS

### BIKES

All bikes are to be registered and parked in a bike rack. Bike storage areas are provided around campus. Unregistered or improperly stored bikes will be removed without notice.

### BLINDS

Blinds may not be removed and all windows must appear white from the exterior. Window coverings may be installed on the inside, must be removed completely when the unit is vacated, and are subject to the damage policy.

### PLUMBING

Nothing should be flushed down the toilets except toilet paper. Please be careful not to dispose of paper products or other items by flushing them down the toilet. Also, nothing except water is to be washed down the sink drains.

### QUIET HOURS

Quiet hours are from 10:00 p.m. to 7:00 a.m. Sunday to Thursday and 2:00 a.m. to 7:00 a.m. on Friday and Saturday.

### RENTERS INSURANCE

All students are strongly encouraged to purchase renter's insurance, as the seminary is not responsible for the loss or damage of personal items.

### STORAGE

Students living in residence halls may use the attic space of Mullins, Whitsitt, or Williams Halls for storage of personal items at their own risk. Items must be in closed containers or wrapped in plastic and clearly labeled per instructions posted at each attic door. Attic storage is restricted to residents of residence halls.

### VISITORS

All residents are required to register visitors for purposes of safety and security using a Visitor Information Form available online. Unregistered visitors may have their cars ticketed or towed and/or may be asked to leave campus.