

Southern Baptist Theological Seminary

The Michael Minger Act Report for 2011 Activity Reported for Calendar Year 2010

Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

- 1.Chief of Campus Police, Safety and Security
- 2.Assistant Chief of Campus Police, Safety and Security
- 3.Assistant Chief of Campus Police, Safety and Information Services
- 4.Supervisors [7] of Campus Police, Safety and Security
- 5.Executive Security Officer
- 6.Campus Information Representative
- 7.One security officer [contract] and dispatchers
- 8.Senior Vice President for Institutional Administration
- 9.Any other Senior Vice President, Vice President of Student Services, Academic Services, Academic Administration or Communications/Public Relations, Dean (or designate) of Boyce College, School of Church Music and Missions
- 10.Directors of Housing, Operations, Human Resources, the Health Clinic, Admissions, Campus Technology, Media Services, as well as the Controller, Facilities Management and the Resident Leaders (RA's)

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Describe the extent and nature of enforcement authority of campus security authority personnel:

Campus Police, Safety and Security is located in the Duke K. McCall Sesquicentennial Pavilion. Phone Number (502) 897-4444. We are responsible for 24 hour patrol and operation of a 24 hour dispatch center. We employ approximately twenty-five [25] employees who are trained in various duties. These include but are not limited to: CPR, 1st Aid, AED, report writing, patrol procedures, dispatch procedures, (including emergency response) fire safety, faculty and student safety, traffic control, executive protection, crime prevention and other related tasks.

Five [5] staff employees have full law enforcement authority on the campus and the property of the President's home only.

These staff officers were "sworn-in" by Louisville Metro Government per KRS 95.160 in July of 2009,

and have completed necessary paperwork and training to renew their special police status.

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Describe the working relationship of campus security authority personnel with state and local police agencies:

Campus Police, Safety and Security has an outstanding working relationship with local authorities. This would include Louisville Metro Police, Louisville Fire Department, State Fire Marshal and other government agencies.

Certified instructors from Metro Police regularly train staff employees in numerous areas.

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Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

Southern Seminary has developed policies and procedures, offers educational programs and cooperates with local law enforcement agencies to enhance the safety and security of its students, employees, staff and guests. Southern Seminary recognizes shared responsibility for the welfare of the community. Additional information on security and safety policies can be found in the Student Handbook, by calling Campus Police, Safety and Security at extension # 4444, from the Emergency Operations Manual or by visiting the Southern Seminary website at www.sbts.edu/security

Campus Police, Safety and Security also offers numerous safety programs on campus. These include fire prevention, defensive driving, CPR/1st Aid/AED training, new student orientation, crime prevention, fire drills and student leader training. Training is also provided as it relates to emergency messaging and notifications in the event of major crimes or other incidents.

In 2009, a 1600 watt emergency siren was installed on our campus as part of our emergency notification system, and was integrated with the Louisville Metro emergency notification system. This enables our office to inform the campus community of any inclement weather, active shooter or hazardous materials emergency.

(b) How to report a crime:

Students, employees, faculty and staff are advised to report criminal, threatening or suspicious activity, or any injury or serious illness, by promptly calling Campus Police, Safety and Security at extension # 4444. Students, staff and/or employees, of course, have the option of reporting crimes directly to the Louisville Metro Police at 574-7111 or may dial 911 (or 9-911 from an on-campus phone) to reach emergency personnel. We recommend that our office is the first contact in the event of an emergency. This will enable us to send trained security and staff personnel while our dispatcher contacts appropriate emergency services.

Campus Police, Safety and Security has security officers, supervisors and dispatchers working 24 hours a day, 7 days a week. They are trained in how to handle emergency calls for service. Dispatchers have constant communications with officers that patrol the seminary via portable radios. Dispatchers and officers have been trained to keep the person on the line, as well as to contact 911 for the response of police, fire or EMS, if/when they receive an emergency call for assistance.

Students and employees are instructed in handbooks and by viewing our website (www.sbts.edu/security) on how to report crimes to Campus Police, Safety and Security. All accidents, crimes or incidents involving students, guests, staff or employees should be reported to Campus Police, Safety and Security as soon as possible. All efforts will be made to have the appropriate officials to handle any and all situations. Reports will be taken for any criminal activity occurring on seminary property, and will be later evaluated for follow-up investigations by supervisors within our department. Assessments are conducted to help in determining if a situation could pose a threat of injury or illness to others. When the seminary is aware of a potential hazard, officials take appropriate steps to warn the campus community.

The Chief of Campus Police, Safety and Security or other appropriate supervisors make determinations if/when the need arises, to contact the appropriate law enforcement agency for assistance.

(c) How to prevent crimes:

Students, staff and employees are given information related to safety and security by many different forms. All seminary members are advised to contact Campus Police, Safety and Security at extension # 4444 if they become aware of any safety or security issue to themselves or others. When seminary

personnel are aware of any potential hazard or safety issue, appropriate steps are taken to provide timely warnings or to prevent such activity. The Facilities Department works in conjunction with Campus Safety and Security in an effort to correct any security or safety hazard in our buildings or on seminary grounds.

All buildings on seminary property are locked at regularly scheduled times by security personnel. A security officer upon receiving proper identification and/or authorization may provide supervised access to buildings after hours. Residence halls (female) are locked 24/7 and residents must use biometric access control I.D.'s to gain entry into their residential halls. Security officers patrol residence halls and are very diligent in checking for open doors or any other means by which a perpetrator might gain access. While Southern Seminary respects the personal privacy of the students in their residence hall rooms, provisions are made for seminary staff to enter rooms if needed or if a danger is present. Under certain conditions a search might be authorized if prohibited items are said to be found in residence halls. Night-lights, exit signs, smoke detectors and door panic bars are present in residence halls and checked regularly. In 2009, plans were made to install the first exterior "emergency phone" which will be located below Boyce College. This is a "high traffic" area where students walk between classes and residential buildings.

The following checklist is given to students and employees as a reminder for safety and crime prevention:

(Personal Safety)

- Don't walk alone late in the evening.
- Don't study alone in the classrooms/buildings late at night.
- Do walk in well-lit areas.
- Do walk with confidence and not like a "victim".
- Do know where telephones in the area are located.
- Do read all caution and warning labels on containers.

(Residence Halls)

- Do lock your door, even if you are going to be away only a short period of time.
- Do record serial numbers on all electronic equipment.
- Do close any hall doors found open.
- Do report immediately any suspicious activity or crime in or around the residence hall.
- Do avoid placing yourself in any dangerous situation.

(Fire Prevention)

- Don't attempt to exit a room if the door handle is hot, or there is smoke in the hall.
- Don't use fire extinguishers except on small fires (ex. Trash cans).
- Do activate fire alarm pull stations immediately.
- Do become familiar with fire evacuation procedures posted in certain areas as well as training received.
- Do know where fire extinguishers, pull stations and evacuation stairs are located.

Safety alerts will be given by appropriate means in the event of potential dangers or criminal incidents. Information as to the type of incident and/or threat will be given along with any prudent safety/security measures. Information will be distributed via bulletin boards in the residence halls, the intra-net, text messaging, classroom LED signs and email systems. The seminary community is urged to heed any advisories issued by the institution and work together in a joint effort to make the seminary a safe and secure place to live, work and become a servant of the church.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

It is the policy of Southern Seminary to notify persons upon our campus in the event of a safety/security breach. This includes the immediate postings of any potential threat on numerous computer links, e-mailings, text messaging, and bulletin boards around campus. We also have the capability to broadcast any emergency messages via outdoor speaker and siren or to our classrooms via LED signs. Other efforts include the ability to post messages on the main SBTS website and audio messages via our college television cabling system.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

When a prospective student applies for housing, a written notice is given to that student (and/or spouse) that indicates if the building they intend to occupy has a sprinkler system or not. That person signs such document to indicate their knowledge of the existence of a sprinkler system or lack thereof.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

Southern Seminary has designated handicapped apartments upon notification of prospective students. They are given priority in assigning units. Also, there are designated handicapped parking spaces provided.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

Upon notification of a handicapped prospective student residing on campus, the Housing Office provides the information to the Security Office and the Seminary Clinic.

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	2	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	1	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	13	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	6	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

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